

**GOVERNMENT OF ASSAM  
DIRECTORATE OF SOCIAL WELFARE, ASSAM  
UZANBAZAR : GUWAHAI- 1**

DSW(G)258/2018/7

Dated , Guwahati ,the 19<sup>th</sup> July, 2019

**NOTICE INVITING REQUEST FOR PROPOSALS**

**For establishment & management of One Stop Centres for women in distress in all districts of Assam.**

The Ministry of Women and Child Development Government of India has launched the scheme of One Stop Centres ( OSC ) for Women in Distress. Proposals are invited from experienced & registered agencies ( Trusts, Societies, Firms, companies etc. ) to partner with the Government of Assam to establish and manage One Stop Centres in all districts of Assam including in those districts where One Stop Centres are currently operational. One Stop Centres (OSCs) are intended to support women affected by violence. OSCs will be integrated with 181 Women Helpline and other existing help lines. One Stop Centres will be operated as per guidelines to achieve the desired results. Agencies willing to submit their proposals should fulfill the following minimum criteria:

- a. The agency (Society, Trust, Partnership, Company etc.) should be registered under the relevant Act for a minimum period of 03 years. It should be compliant & financially secure, with turn over of at least Rs. 50 Lakhs in the previous 3 financial years.
- b. The agency should have experience of undertaking similar assignments with state or central government & must be in possession of web based MIS that is required to integrate OSC with 181 women help line. The agency should have key experts & core technical staff working full time with the organization for at least 2 years.
- c. The bidder shall have to submit the proof of payment of EMD of Rs.8,00,000/- (Rupees eight lakhs) only in the form of Crossed Demand Draft/Banker's Cheque/ FDR/Bank Guarantee drawn in favour of Director, Social Welfare, Assam from any Nationalized Bank/Scheduled Commercial Bank and payable at Guwahati.
- d. The Bidder should have to submit proof of payment of non-refundable Tender Fee of Rs 5000/- by Crossed Demand Draft/Banker's Cheque from any Nationalized Bank/Scheduled Commercial Bank in favour of Director, Social Welfare, Assam and payable at Guwahati.

Interested agencies are requested to submit their proposals, in the format described in the detailed RFP instructions, in the Drop Box only placed at Directorate of Social Welfare , Assam , Bal Bhawan , M G Road , Uzanbazar , Guwahati – 1 on or before 3.00 PM on 06/08/2019. The detailed RFP instructions are available from the office of the undersigned or can be downloaded from the web site: <https://womenandchildren.assam.gov.in>. The guidelines for implementation of the scheme of One Stop Centres can be down loaded from the web site [www.mwcd.nic.in](http://www.mwcd.nic.in).

Sd/-  
Director  
Social Welfare, Assam  
Uzanbazar, Guwahati-1