

**GOVT. OF ASSAM
DIRECTORATE OF WOMEN AND CHILD DEVELOPMENT, ASSAM
UZANBAZAR, GUWAHATI**

E. No.393407

Dated, Guwahati, the 13th December,2023

**ADVERTISEMENT FOR PURELY TEMPORARY AND CONTRACTUAL
ENGAGEMENT AT THE DISTRICT ONE STOP CENTRE, MISSION SHAKTI, ASSAM**

The Directorate of Women and Child Development, Assam invites applications from eligible candidates who are citizens of India and fulfill the eligibility norms of educational qualification, age, etc. as mentioned below against each category of purely temporary contractual posts under One Stop Centre for districts of Bongaigaon, Hojai, Majuli, Morigaon, karimganj, Biswanath, Kamrup (R), Chirang, Darrang,, Udalguri, Nalbari , Sivasagar, Nagaon, Dibrugarh, Hilakandi, Lakhimpur, Tinsukia, Dhemaji, Charaideo, Sivasagar, Jorhat, Golaghat, Darrang, Nagaon, Dima- Hasao, Karbi-Anglong, West-Karbi Anglong, Bajali, Baksa, South Salmara, Goalpara, Kokrajhar, Cachar , Tamulpur and Kamrup M. Interested candidates having the requisite qualification and experience may submit the online Application using the link <http://www.recruitmentoscwcd.com> from 13.12.2023 (5.00pm) till 18.12.2023 (12.00 mid night)

The shortlisted candidates will be called for Walk-in-Interview through their respective Email IDs only. No separate call letters will be issued to concerned candidates and no TA/DA will also be provided for attending the same. The schedule of Walk-in-Interview will be published on the website i.e. <http://womenandchildren.assam.gov.in/> A candidate can apply for a particular position in only one district. The candidate must be a minimum of 21 years and a maximum of 38 years of age as on 01/01/2023 with a relaxation of 5 years in the upper age limit for candidates under SC, ST (P), ST(H) and persons with disability category.

Candidates who have already applied for the same post need not to apply again .

Documents to be uploaded :


1. Educational Qualification (as mentioned against each post)
2. Age-proof certificate
3. Voter ID Card
4. Work Experience
5. Caste Certificate (In case of age relaxation)

Name of the Position	Nos. of vacancies	Eligibility Criteria	Fixed Remuneration	Districts
Centre Administrator	5	<p>Educational Qualification :</p> <p>Any Women having Masters in Law/ Social Work/ Sociology/ Social Work/ Sociology/ Social Science/ Psychology with at least 5 years experience of working on women related domains in an administrative set-up with a Government or Non-Government project/ programme and preferably with at least experience of counselling either within or outside the same set-up Should be mandatorily a local candidate.</p>	<p>Rs.26,000/- per month</p> <p>(as per old remuneration structure)</p>	<p>Lakhimpur, Darrang, Tamulpur Nagaon, Kamrup</p>
Case Worker	13	<p>Educational Qualification :</p> <p>Any Women having Graduate in Law/ Social Work/ Sociology/ Social Science/ Psychology with at least 3 years experience of working on women related domains in a Government or Non-Government project/ programme. Should be mandatorily a local candidate.</p>	<p>Rs. 14,000/- per month</p> <p>(as per old remuneration structure)</p>	<p>Karbi-Anglong, Nalbari, Kamrup, Charaideo, Bajali, Baksa Hojai, Tinsukia, Majuli, South Salmara, Goalpara, Kokrajhar, Tamulpur</p>

Counsellor	25	Educational Qualification : Any Women who is Graduate with Degree/ Diploma in Psychology/ Psychiatry/ Neuroscience with a background in health sector .	Rs15,000/- per month. (as per old remuneration structure)	Udalguri, Nalbari, Bajali, Morigaon, Karimganj, Dima-Hasao, kamrup Dhemaji, Hojai Hailakandi, Tinsukia, Majuli, Charaideo, Jorhat, Golaghat, Darrang,, Karbi-Anglong, West-Karbi Anglong, Baksa, South Salmara, Goalpara, Cachar, Tamulpur and Kamrup M
Office Assistant with computer knowledge	13	Educational Qualification : Any Graduate with at least Diploma in computers/ IT etc with a minimum of 3 years experience in data management, process documentation and web-based reporting formats, video conferencing at state and district level with Government or Non-Government / IT-based organizations.	Rs.13,000/- per month (as per old remuneration structure)	Darrang, Sivasagar, Bajali, Dhemaji, Kamrup Biswanath, Darrang, Sivasagar, Bajali, Dibrugarh, Tinsukia, Majuli, Karbi-Anglong, South Salmara, Tamulpur and Kamrup M

Multi-purpose Worker/Cook (MPW)	22	Educational Qualification: Any Women having Higher Secondary (HS) pass or equivalent will be preferred with knowledge/ experience of working in the relevant domain.	Rs.10,000/- per month (as per old remuneration structure)	Dhubri, Dhemaji, Nalbari, West Karbi-Anglong, Tinsukia, Kamrup, Bongaigaon, Biswanath, Majuli, Charaideo, Chirang, Sivasagar, Golaghat, Hojai Darrang, Dima-Hasao, Bajali, South Salmara, Kokrajhar Tamulpur and Kamrup M
Security Guard/ Night Guard	21	Educational Qualification: High School pass or equivalent will be preferred. Any person having 2 years experience of working as security personnel in a Government or reputed organization at the district / state level	Rs.9,000/- per month (as per old remuneration structure)	Jorhat, Udalguri, West-Karbi-Anglong, Dibrugarh, Tinsukia, Kamrup, Majuli, Lakhimpur, Sivasagar, Golaghat, Darrang, Biswanath, Dima-Hasao, Bajali, Baksa, South Salmara, Karimganj Hailakandi, Tamulpur Kokrajhar and Kamrup M

Any matters which are not specially provided in this advertisement will be decided by the Selection Committee. The Authority reserves the right to cancel/ postpone the advertisement without assigning any reason thereof. The post of Centre Administrator, Case Worker and Counsellor are transferable. Centre Administrator have to reside within the OSC premises.


Director

Women and Child Development, Assam

