

GOVERNMENT OF ASSAM
STATE PROJECT MANAGEMENT UNIT (SPMU)
 POSHAN ABHIYAAN, ASSAM, SARUMOTORIA, GUWAHATI-36
 Dr. Zakir Hussain Road, Email:poshanassam18@gmail.com

No.SPMU(POSHAN)State.Rect/73/2021/190

Dated. 17/01/2022

Walk-in-Interview

The State Project Director, POSHAN Abhiyaan, Assam invites an application for a Walk-In-Interview for engaging a Consultant-Health and Nutrition in the State Project Management Unit under POSHAN Abhiyaan, Assam purely on contractual basis.

The interested candidates having requisite educational qualifications as mentioned below and experience may apply for the position.

Requisite Qualifications:

SL. No.	Name of Position	Consolidated remuneration	Essential Qualification and Experience	Age Limit	Desirable	Scope of Work
1	Consultant (Health & Nutrition)	Rs. 60,000/- per month. Annual increase @ 3% of remuneration may be granted, subject Performance of the Consultant.	<ul style="list-style-type: none"> PG degree in Nutrition/ Public Health/ Social Sciences/ Rural Development Community Medicine with at least 55% marks At least 3 years experience in planning, implementation and monitoring of child and 	24 years Upto 35 years (As on 01/01/2022)	<ul style="list-style-type: none"> 5 years of experience of working in nutrition/ public health/ social development programmes. Experience of working with Government/ Government organizations/ inter-organizations. In-depth knowledge of key nutrition 	<ol style="list-style-type: none"> Provide technical leadership and facilitate designing of nutrition related activities and pilots to be implemented in the Mission. Provide managerial leadership and facilitate development of annual Mission's work plans. Facilitate implementation of all nutrition related activities in the Mission, including multi-sectoral nutrition actions. Provide necessary assistance to ensure that plans are implemented in a timely manner to achieve the agreed milestones of the Disbursement Linked Indicator Facilitate the dissemination of relevant

			<p>women nutrition programmes.</p> <ul style="list-style-type: none"> • For applicants with PhD (in nutrition related subjects), 3 years of doctoral time would be counted as 3 years of experience. • Expertise in MS Office including Word, Excel and PowerPoint. • Good understanding of decentralized planning and supportive supervision. • Excellent oral and written communication skills in English and ability to converse in local language. 		<p>issues and nutrition programmes.</p> <ul style="list-style-type: none"> • Knowledge of project management techniques. 	<p>guidelines, reporting formats and documents relevant to the Mission, developed by MWCD, at the state, district and sub-district levels.</p> <ol style="list-style-type: none"> 6. Ensure data for the results monitoring framework of the project is updated every six months and made available to the MWCD. 7. Monitor and review progress of all project interventions and indicators of the results monitoring framework, identify bottle necks in achievement/reporting of results and facilitate supportive action to resolve these. 8. Ensure availability of state approved project related documentation on the website of DWCD/DoSW. 9. Facilitate verification of achievement of milestones of Disbursement Linked Indicators by the Independent Verification Agency. 10. Identify emerging needs from the Mission and facilitate action through Director in-charge of Mission. 11. Support the Director in facilitating meetings with technical expert committees, relevant line departments such as, Departments of Health and Family Welfare, Rural Development, Social Welfare, Agriculture, Horticulture, Food Processing etc. and other stakeholders on nutrition & multi-sectoral issues.
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						<p>12.Support documentation and dissemination of best practices in the Mission and facilitate cross learning on the same across districts.</p> <p>13.Monitor and review progress of all nutrition related Mission activities and indicators, identify areas and districts in need of support and take follow up supportive action as required.</p> <p>14.Support preparation of quarterly and annual project progress reports.</p> <p>15.Liaison and coordinate with External stakeholders.</p> <p>16.Any other activity, identified by the Director, as relevant to the Mission.</p>
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N.B:

1. The interested candidates have to download the application format (**Annexure I**) from the website and submit their application through email on or before 30/01/2022 at email-id poshan.swassam@gmail.com.
2. The candidates will be evaluated and shortlisted on the basis of the application received. Only shortlisted candidates shall be invited for Interview on date to be notified later on. The notice of interview will be published in the website <https://womenandchildren.assam.gov.in>.
3. The undersign reserves the right to cancel/postpone/extend to subsequent date and said interview without assigning any reason thereof.
4. The applicants must be permanent resident of Assam.
5. The candidates who do not possess the requisite qualification and experience shall be summarily rejected.

6. The Candidates should carefully go through the terms and conditions as mentioned in the criteria, particularly educational qualification, age limit, work experience etc.
7. Only those candidates who fulfill all the terms and conditions in respect of the post for which the applicants shall be entertained. Others need not apply.
8. For any updates please visit above website regularly.



State Project Director,
POSHAN Abhiyaan, Assam

The application may be submitted in the following format

Paste your recent passport size Photograph

To, The State Project Director, POSHAN Abhiyaan, Assam

1. Name of the post applied for (*In Capital letter*): _____

2. Name of the Candidate (*In Capital letter*): _____

3. Father's/Husband's/ Guardian's name(*In Capital letter*): _____

4. Date of Birth : _____ . Age (as on 01-01-2022) : _____

5. Gender (Male/Female): _____ Marital Status: _____

6. Permanent Address : _____

Mobile No.: _____ PO _____ Pin _____ Dist: _____

7. Address for communication _____

_____ PO _____ Pin _____ Dist: _____

(Telephone/ Mobile Nos.) _____ **Email ID** _____ ***Mandatory**

8. Nationality _____

9. Whether belonging to SC/ST/OBC/ _____

10. Educational Qualifications:

Degree/Course	Year of passing	Name of the University/Institute	Division/ Class	Marks obtained	% of marks	Details of Main Subjects

11. Details of Other Examinations Passed/Trainings undergone:

Name of Examination passed/ Training undergone	Name of the Institute	Duration	Remarks

12. Details of Experience in Chronological order:

Sl. No.	Name of organization	Position held/ Designatin	Brief resume of duties	Scale of pay/ Remuneration	Period of experience w.e.f. and to

Declaration:

I am a candidate for the position ofand the information furnished above are true and complete to the best of my knowledge and belief. In case of any false statement, I am liable for any action the Government deems fit and proper.

Date:

Place:

Signature of candidate